

# **Castle Community Meeting**

**DATE:** Wednesday, 18 March 2020

**TIME:** 6:30 pm

**PLACE:** City Hall, 115 Charles Street,  
Leicester, LE1 1FZ

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Patrick Kitterick  
Councillor Danny Myers  
Councillor Dr Deborah Sangster**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTIONS**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG**

**Appendix A**

The Action Log of the meeting held on 27 November 2019 is attached for information and discussion.

## **4. COUNCILLORS FEEDBACK**

Councillors will provide updates on issues and their recent activities in the Ward.

## **5. LOCAL POLICING UPDATE**

Representatives of Leicestershire Police will be present to provide an update on recent issues and activities in the Ward.

## **6. CITY WARDEN UPDATE**

The City Warden will be present to provide an update on environmental and enforcement issues in the Ward.

## **7. HIGHWAYS UPDATE**

Highways Officers will be present to provide an update on highways and transport issues in the Ward.

## **8. COMMUNITY MEETING BUDGET**

The Community Engagement Officer will provide an update on the Ward Community Budget.

## **9. ANY OTHER BUSINESS**

**Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting.

Thank you.

**For further information, please contact**

Punum Patel (Community Engagement Officer)  
Phone : 0116 454 6575  
Email: Punum.Patel@leicester.gov.uk

or

Jason Tyler (Democratic Support Officer)  
Phone : 0116 454 6359  
Email Address: Jason.Tyler@leicester.gov.uk

or

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)